



**LCYC Board of Governors Meeting  
Held at LCYC  
August 15, 2023; 18:30 – 20:00**

- **Participants:** Jill Gagne (Commodore), Betsey Dempsey (Secretary & Membership), Jay Heaslip (Treasurer), Paul Boerman (Harbormaster), Drew Hamilton (Boats), Gene Cloutier (Docks), ~~Ben Durant (House)~~, ~~Jill Burley (Junior Sailing Programs)~~, Bob Turnau (Regatta), John Stetson (Stewards), Chris Leopold (Social), ~~James Kurfis (Grounds)~~
  
- 1. **Call to Order**
  - 1.1. Call to order at 6:29pm
  - 1.2. Approve minutes from the July 10, 2023 meeting.
    - 1.2.1.1. Motion to approve minutes, 1st: John Stetson , 2nd: Paul Boerman. Motion approved.
  
- 2. **Commodore Update**
  - 2.1. August Binnacle - Need articles by August 28th
  - 2.2. Nominating Committee update
    - 2.2.1. Committee is looking for suggestions for replacements for outgoing board members. Regatta, Cruising, and House chairs are up for renewal or replacement.
  
- 3. **Membership**
  - 3.1. Application for membership by John and Lauren Bakewell.
    - 3.1.1. Motion to approve John and Lauren Bakewell for membership, 1st: Gene Cloutier, 2nd: John Stetson. Motion approved.
  
- 4. **Treasurer Report - 8/14/2023**
  - 4.1. Updated balance sheet and budget report with the following changes:
    - 4.1.1. Ice deposit of \$35.
    - 4.1.2. Ice payment of \$573.20
    - 4.1.3. Gauthier payment of \$339.32
    - 4.1.4. Patterson Fuels payment of \$115.57
  - 4.2. The balance sheet as of 8/13 is [here](#).
  - 4.3. Budgets vs Actual YTD is [here](#).
    - 4.3.1. Please let me know if you need more details on any of your expenses or if something doesn't look right, I can review with you.
    - 4.3.2. **Note:** As we did last year, please review your expenses so far this year and give an outlook on how you are doing against the budget in your committee report.
  - 4.4. Approved budget for 2023 is [here](#).
  - 4.5. Liquid capital fund balance is \$12,745.98 (\$7,985.80 YE'22 + \$4,760.18 '23 net income)
    - 4.5.1. Final total for playset was \$12,249.47, this has been charged against Grounds Capital
  - 4.6. [Ice income vs Expense YTD report](#)
    - 4.6.1. Current net is \$226.30
  - 4.7. Note: We have a credit of \$26.46 at Rice Lumber



## 5. **Other Business**

### 5.1. Work Party schedules for August/September

5.1.1. We need jobs to be listed in an email to go out to members so they may fulfill hours if necessary

5.1.1.1. Job parties necessary to complete these tasks

5.1.1.1.1. Kiosks need more frequent attention

5.1.1.1.2. Ramp needs to be painted

5.1.1.1.3. Playset needs border around mulch

5.1.1.1.4. Weed whacking around stairs

### 5.2. [Picnic Table Replacement](#) and Immediate Maintenance

5.2.1. Summary: Looking to replace tables with metal frames that are also disability-friendly. Initial thought was 2 tables to be replaced per year until all are replaced. A suggestion was made to ask Rice Lumber for a quote because there was discussion that Rice Lumber offered a good value and are a local company. A formal recommendation was made to purchase all new kits for the 14 tables immediately. Some will be set up for Fall Work Day and the rest will be assembled at Spring Work Day. The recommendation will be sent to the Finance Committee.

### 5.3. Risk Management Committee update

5.3.1. Discussion on recommended signage at swim dock, ramp, fuel area, grills, etc. Betsey Dempsey will do the design, Paul Boerman will install the signs.

5.3.2. Preparing draft letter to insurance carrier to confirm coverage of a number of risks.

5.3.3. Will begin reviewing a few contracts to make sure they are up-to-date.

5.3.4. Preparing draft code of conduct for board members.

5.3.5. Discussed liability of unsupervised children. Recommend that any specific issues be addressed by the Commodore with the parents.

## 6. **Committee Report**

### 6.1. [Docks](#) -

6.1.1. We will be under budget at the end of the season. A Docks Replacement committee has met with a dock manufacturing company, Structure Marine. Shelburne Shipyard had their docks replaced by the same company. Various quotes are being considered. Still in early stages.

### 6.2. [Regatta](#) -

6.2.1. Social Committee did a great job to prepare and host the Ladie's Cup festivities. Awards ceremony will be on November 3 at St. John's Club.

### 6.3. [Stewards](#) -

6.3.1. The Steward in Training program is a success. Charlie Filkorn has completed his training, the course and is on track to submit his full application by the end of the summer. It was a big help with all the dinghy bailing and projects. Will be looking for two 16 year olds (by May) for next summer to keep the pipeline filled.

6.3.2. Three of the stewards will be able to work some hours during Sept. This will reduce the hours needed by volunteers. Unlicensed volunteers will be needed to fill the gaps. Approximately 15 are willing to help.



- 6.3.3. Have four licensed volunteers, one pending approval and one in process. Will be soliciting interest for more.
- 6.3.4. Budget update: \$5,000 under budget.
- 6.4. Harbor
  - 6.4.1. Harbor has spent \$5615.70 out of a \$13,000 budget. We are on track to be on budget for the year.
  - 6.4.2. Our lights on the fairway buoys have been replaced with new ones. The bill for \$180 has been paid and is under harbor miscellaneous. Pierre's loaner lights have been returned.
  - 6.4.3. The stewards have recorded that 85 of our 155 Moorings balls do not have appropriate name and number markings. The recent Binnacle included three articles that all implored the membership to complete the task of marking their mooring balls.
    - 6.4.3.1. Motion to modify Rule #8: "All mooring floats must be marked with the mooring number. If mooring floats are not marked appropriately prior to April 15, a \$100 fee will be assessed and the club will apply the mooring number. Numbers must be 3" tall." 1st: Betsey Dempsey, 2nd: Paul Boerman. Motion approved.
  - 6.4.4. There are currently 26 members on the waitlist for moorings.
- 6.5. Jr Sailing -
  - 6.5.1. JS lessons have finished for the summer. Revenue after fees was roughly \$30,000.
- 6.6. Grounds-
  - 6.6.1. Picnic Table Replacement Options for discussion:  
[https://drive.google.com/file/d/14KFzWKez9WxMRjA9k8TUCQnuFaGiXbcx/view?usp=drive\\_link](https://drive.google.com/file/d/14KFzWKez9WxMRjA9k8TUCQnuFaGiXbcx/view?usp=drive_link)
- 6.7. Social-
  - 6.7.1. We are winding our way towards the end of our Social calendar – only four events left before the Club closes. The last four events are Corn Roast, Oktoberfest, Macdonough Breakfast, and Work Day meals. We've had three Wednesday night race events so far. The events have gone well, especially the fleet cleanup crews. This change in responsibility/assistance has worked very well. The Food Truck option at the Boat Tour was a big success! The vendor was very pleased with the turnout and would like to return to LCYC next year. A large number of Boat Tour participants stayed for the relatively inexpensive pizza dinner. Expenses have been slightly higher for several events but we anticipate being on budget for the year. We have a date and a location for the Awards event – November 3 at the St. John's Club in Burlington. Estimated cost, including the room and the meal expenses is \$22-\$25. Estimate is based on 40 attendees.
- 6.8. Membership-
  - 6.8.1. One new applicant this month. Just slightly under budget.
- 6.9. Boats-
  - 6.9.1. Budget was 45% spent when the report was produced. We have had another stretch of breakdowns, most notably the windlass on the Dinse (\$1,100) and a prop guard on the RIB (\$250). These expenses have not been submitted yet, but when subtracted from the remaining maintenance budget we will have less than \$1,000 left for boat repairs. The fall



decommissioning costs are about \$1,000. Any additional breakdowns this year may push us over budget.

- 6.9.2. The delivery truck would not deliver the new windlass down the driveway because of the overgrown trees along the driveway. The truck was met at the top of the road and the windlass was moved to another vehicle to be brought the rest of the way down. The trees are property of our neighbor. The neighbor needs to be contacted to discuss trimming.

7. **Meeting Schedule:**

- 7.1. Next meeting will be at LCYC on Monday, September 11, 2023 at 6:30pm.
- 7.2. Motion to adjourn at 8:15 pm. 1st: Betsey Dempsey, 2nd: Paul Boerman, Motion approved.