



**LCYC Board of Governors Meeting  
Held at LCYC  
June 12, 2023; 18:30 – 20:00**

- **Invited Participants:** Jill Gagne (Commodore), Betsey Dempsey (Secretary & Membership), ~~Jay Heaslip (Treasurer)~~, Paul Boerman (Harbormaster), Drew Hamilton (Boats), Gene Cloutier (Docks), Ben Durant (House), Jill Burley (Junior Sailing Programs), Bob Turnau (Regatta), John Stetson (Stewards),
  
  - **Guests:** James Kurfis (Grounds)
1. **Call to Order**
    - 1.1. Call to order at 6:31pm
    - 1.2. Approve minutes from the May 8, 2023 meeting.
      - 1.2.1.1. Motion to approve minutes, 1st: John Stetson, 2nd: Betsey Dempsey.
        - 1.2.1.1.1. Required edit: Add Jill Burley to show attendance at May meeting.
        - 1.2.1.1.2. Required edit: Add discussion of Pierre's use of south parking lot.
      - 1.2.1.2. John Stetson and Betsey Dempsey agreed with the changes to the minutes. Motion approved.
  
  2. **Commodore Update**
    - 2.1. Workday Recap
      - 2.1.1. We had a high attendance and a lot got done. No safety issues were reported. Next time, we need to have the south area weed-whacked prior to Work Day. We also need more chore charts for each section to be available so members can just look to see what needs to be done.
    - 2.2. Club Opening Recap
      - 2.2.1. We missed introducing the new members. Next time we should do a quick briefing with the BOG prior to any club-wide event so we make sure we cover all that needs to be accomplished.
      - 2.2.2. Discussion around whether or not we make the orientation on a separate day than the Cocktail party, or to do it a bit earlier than 5pm. Will keep to same day, but start earlier than 5pm.
    - 2.3. Binnacle Articles due to Doug Merrill by June 26th
  
  3. **Membership**
    - 3.1. Member hours to be posted on the bulletin board mid-summer. BOG will discuss the current volunteer hours list at the July meeting as well as 2022's list of members short on hours.
  
  4. **Treasurer Report - 6/?/2023**
    - 4.1. The balance sheet as of 6/10 is [here](#).
    - 4.2. Budgets vs Actual YTD is [here](#).
    - 4.3. Approved budget for 2023 is [here](#).



- 4.4. Liquid capital fund balance is \$27,440.06 (\$7,985.80 YE'22 + \$19,454.26 '23 net income)
- 4.5. Payroll has started, the first payday was 6/2. Paydays will be every 2 weeks, the next payday is 6/16. Please send your hours to Madison ([lcycharbor2790@gmail.com](mailto:lcycharbor2790@gmail.com)) the Monday prior to each payday.
  - 4.5.1. If you have new employees they will need to fill out the following:
    - 4.5.1.1. [W4](#)
    - 4.5.1.2. [I-9](#)
    - 4.5.1.3. [QB Direct Deposit form](#)

## 5. **Other Business**

- 5.1. Playset- [Link to Capital Project Details](#)
  - 5.1.1. Our insurance will allow us to add a new play structure. Town is ok. Some site prep will need to be done to keep structure from rotting. To avoid liability, it is recommended that we do not have members install structure, however members can help with putting a border around the base material. Jim Kurfis said that the playset is \$9300, installed. However, that does not include the excavation and stone to go underneath it. Annual or semi-annual inspections will be necessary. Motion to approve the 21D Rainbow structure with member installation of border: 1st: Ben Durant, 2nd: Drew Hamilton. Motion approved.
- 5.2. Audit Report
  - 5.2.1. [Link to Report](#)
  - 5.2.2. [Link to Response](#)
    - 5.2.2.1. BOG members will post responses to the Audit recommendation
- 5.3. Risk Management Committee Updates
  - 5.3.1. Met to review the master list, including comments by the Audit committee.
    - 5.3.1.1. Added 4-5 more items to the master list.
  - 5.3.2. Will prepare a memo to our insurance company to confirm risks are covered. We will "shop around" if necessary to find the best coverage in our budget.
  - 5.3.3. Offered to prepare signage for placement at the Club.
  - 5.3.4. A BOG member again expressed concerns about Pierre's use of the club. This is on the list of items for the Risk Management Committee to review..
- 5.4. Boat Show boat recommendations
  - 5.4.1. Please send Jill recommendations

## 6. **Committee Report**

- 6.1. Docks -
  - 6.1.1. Work Day went smoothly. It worked well to have crew show up at 7:30.
  - 6.1.2. Work crew project on 6/19 to fix some docks.
  - 6.1.3. Working on electrical system to dock.
  - 6.1.4. Discussion on whether or not we can have accounts at businesses such as Rice Lumber, Aubuchon Hardware, etc. We will discuss further in July.
- 6.2. Regatta -
  - 6.2.1. Over 120 waivers have been received so far.
  - 6.2.2. We will ask Pierre to add the "C" can mark to the bay.
- 6.3. Stewards - "



- 6.3.1. Maeve Begin and Adelaide Durant are now on staff and have completed training. Fisher Irwin is due to begin later this week. Charlie Filkorn (SIT) will begin next week.
  - 6.3.2. Adelaide received her MMC last week. Fisher's is still in process. Charlie will begin to work on his. At best, the process is taking about 6 months to complete.
  - 6.3.3. Unlicensed stewards will be working under the supervision of the licensed stewards. They will not operate independently until licensed, similar to the steward-in-training.
  - 6.3.4. With new stewards on board, it is important to provide direction to the boats until they are more familiar with the harbor.
  - 6.3.5. The club mobile phone is in the lake. A new one is arriving this week and will have a lanyard. \$180.00 deductible.
  - 6.3.6. Orientation is now scheduled for 5:00 PM on June 22. Invitations and agendas have been sent. Please confirm. Jr sailing instructors may join for the general portion.
  - 6.3.7. Five volunteers are in the process of getting their MMC. It will not be enough to cover the hours, particularly in September. Unlicensed volunteers will need to fill in.
  - 6.3.8. Budget update: Budget - \$49,171, Estimated costs - \$46,000, Surplus - \$ 3,171
- 6.4. Harbor
- 6.4.1. The mooring field is fully commissioned and modifications for new assignments. Have all been completed by Pierre.
  - 6.4.2. A new east marker for the wreck in the north field will be placed by Pierre this week.
  - 6.4.3. There have been a number of requests for guest moorings this coming weekend for the Odsiozo race. I am coordinating requests with the stewards.
  - 6.4.4. Harbor has spent \$5425 to pay the invoice for Pierre to commission the field. We are on budget for the year.
- 6.5. Jr Sailing -
- 6.5.1. Meet & Greet Orientation 6/18 @ 6 for Kids and families to meet instructors, hear about the program, ask questions, reconnect and meet new people. Fran Harty is helping with food and set-up
  - 6.5.2. Jill B met with Instructors met a couple weeks ago to go over summer's program, assess equipment, organize the space. Noted the need to separate the workshop area from Junior Sailing (kid space) and the need to remove dangerous materials and air tanks from the building.
  - 6.5.3. Emergency Plan meeting with Instructors is scheduled for the 18th at 5, an hour before M&G. Instructors have been asked to attend Stewards /



Instructor Orientation 6/22 to cover other aspects of the Club. Jill B will be out of town.

- 6.5.4. Registrations are at roughly \$27,000 revenue to date.
- 6.5.5. Head instructor - Leigh Kerbaugh; Junior Instructors - Brendan Hawko, Nate Hanson, Henry Bushey; IITs - Eloise Durant, Magnus Nilsson, Griffin Hanson
- 6.5.6. All four instructors have completed and passed the US Sailing Level 1 Class

6.6. House -

- 6.6.1. Hot Water Heater is fixed and we now have hot water.
- 6.6.2. Donations continue to come in for decorations.
- 6.6.3. Discussion around looking into surveillance cameras and to see if we can find out who shot BBs and broke windows.

6.7. Social-

- 6.7.1. Our LCYC Social season had a rousing start with the Opening Cocktail Party on June 3rd. We had a beautiful evening, great food and broad attendance from the membership.
- 6.7.2. Planning is underway for the Potluck Dessert on July 14 to celebrate the 25th anniversary of the Clubhouse.
- 6.7.3. Our volunteer software, Signup Genius, is up and running. After a brief trial period, we hope to have a link on the website to facilitate volunteer signups.
- 6.7.4. July is an event-filled month, including an Olde Fashioned Burger Burn, the Boat Tour and the Commodore's Potluck.
- 6.7.5. Is there a schedule for the Binnacle, if so, the Social Co-Chairs would like to contribute articles and news?

6.8. Boats-

- 6.8.1. The Dinse had a rough start to the year, it had to be towed in twice. Repairs were successful and it is running smoothly now.
- 6.8.2. The launches have been running decently. The Bern had a bad battery switch at the beginning of the season, that was replaced and it is fully operational. The Nautilus currently has an issue with power surging at high speeds. Bob Schumacher is helping me diagnose/replace with the correct parts.
- 6.8.3. The Jr. sailing RIB is the last boat to go in the water. I will launch later this week, before Jr. sailing starts next week.
- 6.8.4. Mooring puller capital project was completed in April. It was used to commission the mooring field. Budget: \$3,000. Project Cost: \$2,363.65. A thank you to Pierre for providing additional labor to get the project finished.
- 6.8.5. Budget: Boat maintenance budget is about 40% spent. That is a little higher than expected this early in the year due to Dinse repairs.



7. **Meeting Schedule:**

- 7.1. Next meeting will be at LCYC on July 10, 2023 at 6:30pm.
- 7.2. Motion to adjourn at 8:16pm. 1st: Gene Cloutier, 2nd: Paul Boerman, Motion approved.