

LCYC Board Of Governors Meeting

5/31/2016

Attending: Tris Coffin(Commodore), Bob Schumacher (Docks & Finance/Vice Commodore), Walt Marti (Junior Sailing Programs/Rear Commodore), Jean Sievert (Treasurer), Bob Finn (Harbormaster), Don Holly (Grounds), Doug Purdy (Cruising/Boating), Gerry Davis (Regatta), **Bob Gurwicz (House)**

Absent: Scott Bowen (Secretary & Membership), Jean White (Social), Bill Bresee (Stewards), Marc Gamble (Communications), Jeff Bourdeau (Boats),

1.0 Call to Order: Tris Coffin called the meeting to order at 6:06 pm

2.0 Approve Minutes: BOG Meeting Minutes from 5/9/16. Motion to approve by Gerry Davis, Second by Bob Finn. Action = Approved

3.0 Treasurer's Report: (Jean Sievert)

3.1 - Accomplishments/Items of Interest:

· Financials through May 30, 2016 are attached.

· They reflect all deposits and bills submitted through that date.

· The highlights of the month include receipt of dues and initiation fees from the three

members approved at the last meeting and payments for the balance due on the junior

sailing boat, electric work on the main dock, most of our annual insurance premium and

the spring commissioning of our moorings.

In Progress/Requiring Attention:

· Have we emptied the old storage unit? [Yes, it has been emptied.]

· Tris and I are need to add him to the account at NEFCU.

· I filed for an extension for our 2015 Form 990 tax filing a while ago. I am half way

through preparing the 990 and will have it ready for the BOG to approve at the next

meeting (the extended deadline is August 15).

· I will be completing our workers comp audit in the next few days, as requested by

Chubb.

Our bank balances are as follows:

Key MM: \$1,659

Key Checking: \$18,262

NEFCU: \$337,649

Treasurer's Report

LCYC, Inc

Profit and Loss

January 1 - May 30, 2016

Total

Income

1000-05 Operating Income 0.05

1000-15 Interest Income 562.56

1700-20 Harbor Income 11,625.00

2000-50 Social Income 3,781.00

2200-20 Stewards Income 420.00

2350 Jr. Sailing Income 18,267.38

2600-50 Merchandise Income 120.00

7000 Membership Income 0.00

7000-10 Membership Dues Operating 153,353.74

7000-11 Membership Late Fee Operating 1,000.00

Total 1000-05 Operating Income \$ 189,129.73

8000 Capital Income

8000-15 Membership Dues to Capital Fund 8,071.24

8000-16 Initiation Fee to Capital Fund 27,350.00

8000-20 Application Fee to Capital Fund 600.00

Total 8000 Capital Income \$ 36,021.24

Total Income \$ 225,150.97

Gross Profit \$ 225,150.97

Expenses

1000 Capital Expenses

1100 Docks Capital 22,340.76

1200 Boats Capital 8,789.82

1500 Jr.Sail Capital 7,250.00

Total 1000 Capital Expenses \$ 38,380.58

9000 Operating Expenses

1600-00 Docks 2,267.00

1700-12 Docks -Jr Sailing Repairs 128.60

Total 1600-00 Docks \$ 2,395.60

1700-10 Harbor Expenses 5,051.32

1800-00 Boats

1800-01 Misc, taxes, General 210.00

1800-13 Boats -Dinse Repairs220.00

1800-72 Boats-Nautilus Repairs1,160.30

Total 1800-00 Boats\$ 1,590.30

1900-10 House Expense1,469.27

2000-00 Social Expense400.00

2000-10 Social -Food5,726.11

2000-40 Misc687.43

Total 2000-00 Social Expense\$ 6,813.54

2300 Jr. Sailing Expense247.83

2400 Communications Expense863.48

2500 Membership Expense1,184.93

2700 Treasurer Expense988.63

2800-00 Regatta Expenses525.00

3000-00 Merchandise for Members 184.89

5000 Commodore and General Business 565.59

5000-24 Property Taxes 6,299.73

5000-30 General Insurance 16,789.00

5000-60 Awards / COW 316.15

5000-90 Misc. 225.00

Total 5000 Commodore and General Business \$ 24,195.47

Total 9000 Operating Expenses \$ 45,510.26

Total Expenses \$ 83,890.84

Net Operating Income \$ 141,260.13

Net Income \$ 141,260.13

Monday, May 30, 2016 09:16:04 PM PDT GMT-4 - Accrual Basis

Motion to approve the Treasurer's Report by Gerry Davis, second by Walt Marti Action = Approved.

4.0 Membership Report: (Scott Bowen)

4.1 – No new membership applications to present to BOG. A membership application for “Associate Membership” is going to arrive according to the applicant (who emailed me today to inform me of this). LCYC has only had one Associate Member, James Unsworth (Jason Hyerstay reports that he was never an Associate Member), and his membership initiation fee was \$500.00 (confirmed by Jean Sievert). Associate membership is designed

Motion by Bob S, seconded by Walt Marti, that the initiation fee for an application for Associate Membership be established at \$500.00, given the precedent of James Unsworth. Gerry Davis suggested that the motion would be amended to be that the initiation fee for an Associate Member would be for this applicant (Katie Wight) at \$500, with the understanding that the BOG could reconsider a specific request based upon the application. Seconded by Tris; Approved.

4.2 – (This point may not need to be presented at tonight's meeting, and may be presented at a future meeting). There is a potential new member, interested in Associate Membership. This member has spoken with Don Holly and possibly John Harris. I received an email from her today asking the address to mail the application to (that is all I know about this potential member). This inquiry into Associate Membership has led John Harris to become concerned that there have been By-Law Changes to the “Associate Membership” since he introduced it when he was Commodore. He desires an explanation as to why the By-Laws were changed, and wonders if they were changed through the proper protocols for By-Law changes. I have communicated this with Tris. No further action has been taken on this.

4.3 – I may have found a volunteer to take over the manufacture of LCYC membership pin-on buttons. It may be worth considering remaking buttons for the membership and mailing them to the membership, so that everyone has one, and then in the future charge members for replacement buttons...just like burgees.

4.4 – Working on a presentation to the BOG as to how there could be LCYC goods (mugs, cups, hats, shirts, sweatshirts, keychains, etc....) for purchase by the membership. Note: This would also require volunteer members to run and manage.

4.5 – I sent out an email where a Charles (Trey) Williams, a resident physician in Pediatric Medicine at UVM Medical Center, was inquiring as to what he could do to volunteer at LCYC. I encouraged him to crew on boats during races. I encouraged him to consider Associate Membership.

I forwarded this information onto the BOG in an email, asking if anyone else could think of any other way that Trey could volunteer at LCYC, but I received no reply's to this query. It seems that if he really wants to be at LCYC beyond crewing for others during races, that he would be best off applying for Associate Membership (assuming that he is age 30 or younger).

4.6. - Jean S. Shared that the list from the roll call of the volunteers that attended Opening Day has been provided by Scott. There is a question as to its accuracy, as it does not show several people that were known to be in attendance.

5.0 Action Items

5.1 -

6.0 Discussion Items:

6.1 – Boats operability status: Bob S. - (see Boats Committee Report below)

6.2 – preliminary report of anchor system taskforce: Bob Finn. Bob: good group to start out the task force. Need a focused group based on experience, and Bob S, Bill B, Joss B, Don H. and Walt M. Developing a succession plan, and developing further relationships with Pierre. Role of the task force: consider the inspection process which takes 3 weeks to do, and Pierre does each half (North vs South) every other year. Cost of inspection is part of the annual fee paid by the member that is assigned to the mooring. Consider that the replacement schedule needs to be established and setting, do some dry land inspections. We had a couple swivels break last year at the end of the season, with chain reactions. Task force to review the inspection, challenges, pennant wear, and deal with coverage of the ownership of the mooring tackle (responsibility of the mooring member), where the Club owns the concrete blocks, screws, and flexible rode systems (the Hazeletts for which there are 15). Inspection reports are not kept up to date sometimes. Task force to develop a systemic, comprehensive plan for managing the moorings to maintain their safety. Jean had a question about scope on the moorings given how low the Lake is and whether it is adjusted as the Lake drops. Bob replied that all of the scopes are relative and will maintain boat distances accordingly.

6.3 – Steward help with family day - Jean W had requested that a \$200 budget addition be provided to support that the Steward's help in supporting family day. Bill Bresse supported the request. Bob S thought that the budget was ample to support this request.

6.4 – update on house duties: new caretaker duties/expectation; steward duties; moving septic alarm. Bob G.: Don, Bill and Bob have been in discussion to adjust Randy's focus on the

grounds and ask the stewards to assist. Closet is full of supplies, and so there is a suggestion that the septic alarm be moved by an electrician. Walt suggested that Dan D. Look at it to see if he could move it, Bob G. Will do that.

6.5 - Surgeon's (Gerry) report: AED is installed, and stewards will be trained on use. First Aid Kits have been restocked, including blankets. 5 kits for all of the Club boats and the kitchen, plus another 4 extras kept in the Steward's office.

7. Committee Reports:

7.1. Boats –

The Nautilus is ready to go except for the battery charging. It will be ready for this Wednesday by charging it on another finger. The Milo had a diaphragm failure in the water pump. Bill Bresse worked on it along with help from Adam Dantzschler to get it running. It still has other work needed which will get done in the next few weeks. There is an oil leak in the cylinder head and another oil leak in the transmission. I have the gaskets for these repairs and just need time. The Milo is having a starting problem for some stewards and I do not know their problems. Today it would not start and they ran the battery down. I replaced battery with a spare and it started right up for me. The Whaler is being used as a backup and the rib is also in the water. The rib will come out for a couple of weeks until JR Sailing starts.

Registration for the boat trailers needs to be renewed prior to having to move them for events.

Question by Doug on whether the boat's running lights are operational? Bob S. Said that the main launches were all set. Mark boat needs to have replacement stern light.

7.2 Communications - none.

7.3 Cruising – Doug: still waiting for replacement of moorings in Converse Bay, Pierre to install them next week.

7.4 Docks –

Docks still need some minor work. One finger needs padding which is backordered. All new blocks and chains are in so that the docks are very secure. The electrical system is complete on the main dock but the launch dock is still waiting for another pedestal which should arrive in another week. Until that time the Nautilus will have to be charged on another dock. Mike Lynch will be doing docks while Bob S. Will do boats until Jeff Bourdeau is back.

7.5 Finance –

The Finance Committee has been meeting to finalize a recommendation to the BOG this week for a location and size of the replacement Butler Building. It is our hope that this will be discussed and if no major issues develop, it will be approved at this meeting. After that approval the planning

and approval process with the town of Shelburne can be started. That process could take 2-3 months so it needs to be started soon if we want to build this fall. We are still working under the assumption that the building will cost about \$50k with additional costs to relocate the driveway. The approval for the funding will take place at a future BOG meeting.

7.6 Grounds – The mowing and trimming of the lawns is finally caught up after a commissioning phase, with our new Custodian, Randy M., learning how best to use the equipment and care for the premises. For the month of June, we should estimate that the lawn will need 6-7 hours per week, with the high sun and rainy season growing things quickly. Bill Bresee and Bob Gurwitz and I have agreed that we should ask the steward's to assist in the house duties so that Randy can focus on grounds care.

Doug P. Suggested that we consider having a large trash can here in the House and then have the Stewards empty that into the large trash can, and then otherwise lock those gates. Bob shared that the gate is difficult to open.

Bob S. Would like a decision as to what to do with the platform for the grills. With the need to get something done. Motion to put down a stone pad, edged, to put the grills on as soon as possible. Bob G and and Don H to coordinate. Doug P, Walt seconded, Approved.

Tris suggested that the Butler Building discussion be deferred. The Finance Committee is prepared to make their proposal to the BOG for review. Tris has suggested that more time needs to be allowed to bring Lisa, a concerned neighbor, further into the process to share her views. Gerry suggests that a written proposal be brought to the Board to review before the next meeting. Bob S advised that there is plans and models that could be presented, and then it would be the responsibility of the Board to make a decision as to how to move forward.

The development a landscape maintenance policy for the Club's grounds is requested for consideration. The request that there should be consideration for a larger Butler Building if there were trees trimmed as an offset for blockage of the view.

Gerry asks that the Finance Committee prepare a recommendation that covers the plans for the Butler Building for consideration and can be shared with the broader membership. Tentative date of Tuesday, June 7th, for BOG and Finance Committee discussion of the Butler Building proposal.

7.7 Harbor –

Harbor Report to BOG

Waiting List – 10 members (9 active; 1 accepted)

5 Temporary accommodations; 3 need; 2 don't need

Moorings activities - Cavin concerns have been addressed by Pierre

Hyerstay J needed temp for his Viper; Saar was proposed; JH didn't need
Mooring chafe advisory: Binnacle article; new member email; Blast
Lessard request for exception to trailer launch E25 denied
New pennant for Moreau, not finished in time; temporary use of Durant
mooring; finished by Pierre
Temp mooring help for Pete Czaja offered by Jeff Bordeau. Thanks Jeff
Saar feels obligation to provide mooring for temporary use is unfair;
Successor to his deep mooring, Chris Morgan, hasn't contacted him. CM
"bringing new boat up next month" waiting to get valuation from Pierre.
Hazlett moorings ownership status as defined in By-Laws Article V, is
contradictory. PLR observation that LCYC's HZ moorings are obsolete?

Harbor Committee – Request for participation oversubscribed – thanks to all who offered.

Criteria: experience, executive, emeritus, liaison

Benefits: Maintain institutional knowledge and develop succession; take
advantage of institutional knowledge and experience; expand interface
with Diver

Role – advisory; mooring standards; inspection practices and ratings;
insurance and liability issues; Diver management – Contract and/or MOU,
expectations, use of LCYC facilities; By-Laws and Policies update; guest
and temporary use

Meeting schedule

8. House –

New custodian - scope of duties - realistic expectations

Stewards - House duties, lawn duties.

Move septic tank alarm to an accessible location.

9. Membership – See above

10. Regatta –

Sailboat racing for 2016 is underway! The practice race and Wednesday A1 are history, A2 and the Tea Kettle Race are coming up this week, and the Etchells / Sportboat Monday night series kicks off next week. Many racers are still getting their boats launched and their rigs tuned for the season, but both the LCYC harbor and the starting lines are filling up fast.

Registrations for the racing season have been active. To date we have 81 boats registered, with 55 signed on for Wednesday night racing and 76 for weekend racing. A break down by class shows:

CLASS NUMBER

Etchells 13

Sport Boats 8

Jib and Main 18

Spinnaker A 10

Spinnaker B 7

Spinnaker C 12

Spinnaker D 13

TOTAL 81

Most registrants are from LCYC, with non-members and other clubs in smaller numbers. Among the 15 who are not members of any club, 10 registered for Wednesday nights and 3 sail Jib and Main Class. The distribution shows:

CLUB NUMBER

Lake Champlain Yacht Club 48

Royal Savage Yacht Club 6

Malletts Bay Boat Club (+3 duel) 5

Valcour Sailing Club 3

Other Clubs 4

Non-Members 15

TOTAL 81

Volunteer participation for race management has been excellent. Principal Race Officers (PRO) have been carded for all races, and Race Committee (RC) slots have been volunteered for all but 5 races. We have identified candidates to be assigned if the RC positions are not filled soon.

Keith Kennedy, Jason Hyerstay, and others have updated and proof-read the “Notice of Race” (NOR) and “Sailing Instructions” (SI) for all LCYC 2016 races, and the new versions are now posted on the website. Several points bear notice:

- * Wednesday night start sequences are not changed – (1) Etchells, (2) JaM & Spin D, (3) Sportboats & Spin B, (4) Spin A & Spin C – at 5 minutes intervals.
- * All weekend races now have two starts – all spinnaker classes (purple class flag) followed by JaM (yellow class flag) – at 5 minute intervals. Note the order is now reversed (Spin first then JaM) to reduce congestion.
- * For the Ladies Cup only, there will be a 5 minute delay between the spinnaker start and the JaM warning (i.e. JaM boats start 10 minutes after spinnaker boats) in order to avoid the fastest JaM boats overtaking the slow end of the spinnaker fleet.
- * Weekend races have multiple classes scored despite only 2 starts. The various races differ as to exactly which classes are scored, as detailed in the NOR and SI for that race.
- * The number of races included in the Billado (Spinnaker) and Cannon (JaM) trophy series has been increased to 7 events with 2 discards. The Billado and Cannon rotating trophies will be awarded to the boat with the lowest overall series score within the Spinnaker and Jib & Main divisions respectively. Boats will be allowed 2 throw-outs for this series. The series is comprised of seven races, the Tea Kettle, the Odziozo, the Lady Skipper, the Ladies Cup, the Schuyler Island, the Macdonough and the Hot-Ruddered Bum races. The top three finishers in each class will also be recognized.

It is now time to start gathering in the Ladies Cup trophies from last year so we can prepare them for the 2016 event on August 6. Please bring them to the Club and leave them with me or with Stewards.

The information for the lake-wide “Lake Champlain Championship Series” of races has been posted on the LCYC website and the Series website (www.lakechamplainchampionshipseries.org). These series include races conducted by all four sailing clubs on the lake. The Cannon and the Goose trophies are awarded for finish scores in the best 6 of 7 races, while the Champlain Series scores both participation and finish order in a total of 10 races. There is a new Thouron Trophy for the Champlain Series, donated by Rupert Thouron the skipper of Dunder. Check the websites for details.

Fair winds and good racing!

11. Junior Sailing

Accomplishments/Items of Interest:

- **Safety Training set for 6/5**

- **Sails moved to Butler Building**

- New FJ delivered

In Progress Activities:

- 2016 registrations still slightly behind 2015 – confident of getting to \$30K

target – should see the annual registration spike close to schools out

- Order list of pieces/parts needed to get fleet 100% and have inventory for

summer

- Begin marketing FJ for sale

Risk/Issues:

- None identified at this time

12. Social –

- **EVENTS:**

1. Opening Cocktail Party this Saturday, 6/4 at 6 pm. Please bring an hors d'oeuvre to

2. First Wednesday night dinner is American Flatbread Pizza on 6/8 hosted by new

share and your own beverage.

members. Please take a moment to introduce yourself and welcome new members you

may not know yet.

· **PROPOSAL FOR USE OF STEWARD LABOR AT 2016 FAMILY DAY:** Bill Bresee and I would like to

propose that we use steward paid labor in place of some volunteers at Family Day this year, in a

limited way. Basically, I am requesting an increase in the Family Day budget of 4 hours of labor

for 4 people at a total cost of \$200. This proposal acknowledges that the stewards priority

however, will always be to serve members needs getting to their boats. We are interested in

testing the concept of involving stewards in a club social event for these reasons:

1. some stewards have mentioned that other clubs involve them in specific events and this
2. allows us to have paid staff, to a limited degree, reduce the strain on the need for so

3. allows us the potential to give hours when needed to keep stewards, if that should arise.

makes them feel like more than just "boat drivers" and have a sense of "ownership" in

the club and being more integrated into the club "family".

many volunteers for social events.

7.13 Stewards –

8.0 Other Business:

9.0 Adjourn at 7:46 PM (Motion to approve Walt Marti, Second Doug Purdy. Action = Approved)