



LCYC Board Of Governors Meeting
Approved Minutes
8 May 2019; 18:00 – 20:00
Lake Champlain Yacht Club, Shelburne

Invited: Charlie Van Winkle (Commodore), Bob Finn (Harbormaster & Vice Commodore), Mike Kerbaugh (Docks & Rear Commodore), Ann Clark (Social), James Unsworth (Regatta), Kevin Hawko (Junior Sailing Programs), Kristin Knight (Secretary & Membership), Dana Bolton (Stewards), Don Brush (Boats), Michael Clapp (Grounds), Jay Heaslip (Treasurer), Lynnea Rosner (Cruising/Boating), Jill Burley (Steward)

Not Expected: Dana Bolton (Stewards), Lynnea Rosner (Cruising/Boating), Jay Heaslip (Treasurer)

1. Call to Order

- 1.1. Called to order at 18:06
- 1.2. Approve Minutes from April 2018 board meeting
 - 1.2.1. Motion to approve Ann, 2nd James. Approved

2. Compost Presentation

- 2.1. Gunnar Sievert
 - 2.1.1. Proactively research composting since it will be law in the near future (Households July 2020).
 - 2.1.2. Gunnar, Ann and Jeff Bordeaux are on the composting sub committee
 - 2.1.3. Have investigated compostable plates, utensils, napkins, cups...etc. Only a slight increase in cost.
 - 2.1.4. Looking to start in June 2019
 - 2.1.5. Will need to educate the members and put up signage on how to compost
 - 2.1.6. Discussion did occur about managing our own compost on site. It could bring animals without an appropriate facility and the amount produced by the club would not be enough to create usable compost.
- 2.2. Earthgirl Composting
 - 2.2.1. Megan Kolbay - Owner



- 2.2.2. \$13 per 5 gallon bucket or 13 gallon bin
- 2.2.3. Food waste is brought to Anaerobic Digester at VTC
- 2.2.4. Disposable compostables go to Green Mountain Compost

3. **Board Discussion / Decision Items:**

- 3.1. Membership (Kristin Knight)
 - 3.1.1. 60% of members came to Spring Work Day
 - 3.1.2. Discussion around new Volunteer Tracker spreadsheet for 2019
 - 3.1.3. Discussion around Log creation and review process
- 3.2. Proposed Vessel Safety Check, June 8th - 9:00- 5:00? - Board Action Requested
 - 3.2.1. Discussion if there are any conflicts on June 8th, none that were mentioned
 - 3.2.2. Sign up sheet will be posted
- 3.3. Electronic Communications Policy, draft on Google Drive - Board Action Requested
 - 3.3.1. Discussion around the proposed policy
 - 3.3.2. Motion to adopt Michael K., 2nd Mike Clapp. Approved
- 3.4. Ramp Project - Board Action Requested
 - 3.4.1. Al Lewis and Joss Besse have been acquiring the permits to extend the ramp into the water, by dropping concrete slabs. Estimated cost is \$14,500. Would like to do this work in the Fall 2019. Anticipated to be a 2-3 day job.
 - 3.4.2. Discussion around when to do the work, concerns about Jr. Sailing before August 9th, communication to Pierre if around work day.
 - 3.4.3. Motion to approve \$20,000 budget not to exceed \$25,000 for the Boat Ramp Project Kevin H, 2nd Michael K. Approved
- 3.5. Paving Project - Phase I & Phase II - Board Action Requested
 - 3.5.1. Wilfred King Paving out of Essex reviewed the landscape and current walk ways. \$21,000 for all paving work (including top of driveway (\$14,000), walk ways (\$7,000)).
 - 3.5.2. Discussion around scheduling the walk ways first, then scheduling the driveway after excavator work for the ramp replacement project.
 - 3.5.3. Motion to approve \$21,000 not to exceed \$24,000 for the paving project Michael K, 2nd James U. Approved.



4. **Workday Recap & Committee Reports:**

4.1. Workday

4.1.1. Great work on the docks, new members taking on new responsibilities and safe considerations were taking

4.1.2. Some dock work still remaining on the Junior Sailing docks

4.1.3. Dinghy allocation process has been widely accepted

4.2. Discussion around stewards or junior sailing instructors driving the mark boat, refer to Keith Kennedy. He will run pro training again this year

4.3. House

4.3.1. Garage door had issues, now fixed. Was fixed quickly

4.3.2. May 13th new BBQ Grills will arrive

4.3.3. Hot water is luke warm, will be looking into if there is an issue with the water heater

4.4. Boats

4.4.1. A lot of work remaining on the boats. Dinse is going in on May 15th. Launches need to be in by Friday May 17th.

4.4.2. No launch service planned for the weekend of 5/11, planning to start full launch service on the weekend of May 18/19.

4.4.3. RIB and Whaler are ready to go, but won't go in until around the first race

4.4.4. Bob and Don working on new launch, deck was painted, and more work to do. Estimated 4-6 weeks until completion.

4.4.5. Trying to sell the old RIB, Doug Merrill is going to list it on craigslist

4.4.6. If new people are running the boats, a training session should be scheduled

4.5. Grounds

4.5.1. Looking into small juniper bushes to plant on the bank

4.6. Treasurer's Report

4.6.1. 4990 Tax form is due this week, a small discrepancy, may require a 6 month extension. Jean is looking over the forms as well.

4.6.2. Credit Card payments for burger burns



4.6.2.1. \$120 credit card machine, 2.29% fee plus 15 cent per swipe or chip transaction.

4.6.2.2. Ann's response is that it might be a lot to integrate a credit card machine into the social volunteers

4.7. [Refer to separate document on Google drive](#)

5. **Other Business**

5.1. New Member Orientation (Sat 5/19 Vice or Read Commodore Needed)

5.1.1. New Membership Meeting moved to 5pm before the Opening Cocktail party.

5.2. Opening Cocktail Party (Saturday 6/1)

6. **Adjourn**

6.1. Motion to adjourn at 7:40pm, Ann and Mike C. Approved.