



LCYC Board Of Governors Meeting

Approved Minutes

13 March 2019; 18:00 – 21:00

Invited: Charlie Van Winkle (Commodore), Kevin Hawko (Junior Sailing Programs), Jay Heaslip (Treasurer), Bob Finn (Harbormaster & Vice Commodore), Ann Clark (Social), Lynnea Rosner (Cruising/Boating), James Unsworth (Regatta), Mike Kerbaugh (Docks & Rear Commodore), Kristin Knight (Secretary & Membership), Dana Bolton (Stewards), Don Brush (Boats), Michael Clapp (Grounds)

Excused: Don Brush (Boats), Lynnea Rosner (Cruising/Boating)

1. **Call to Order**

1.1. Charlie called to order at 6:05pm

2. **Approve Minutes**

2.1. February 13, 2019 Minutes, draft on Google drive

2.2. Motion to approve Mike, 2nd Jay. Approved

3. **Treasurer's Report (Jay Heaslip)**

3.1. Budget is in quickbooks, Jay will be handing it out every BOG

3.2. Expense form - please remember to use this, receipts in pdf

3.3. Researching updating the invoice process to track in Quickbooks via the Quickbooks API. This would allow folks to pay with an ACH (quickbooks).

3.4. Researching credit cards for burger burns.

3.5. Discussion around payroll deposit information and direct payroll tracking versus manual process. Suggestion to research E-Billing time tracking over a phone

4. **Board Discussion / Decision Items:**

4.1. New stove for kitchen, see social report.

4.1.1. \$715, will match existing stove and delivered around April 20th. Suggestion to check the AC voltage is 220.

4.1.2. Motion to approve \$715 to purchase a new stove for the kitchen, Mike K. 2nd Kevin. Approved



5. **Membership Report (Kristin Knight)**

- 5.1. Request for inactive status. The Linterman's are requesting Inactive membership with a reimbursement of \$1000. Motion to Approve, Mike. 2nd Bob. Approved, 1 Declined
- 5.2. Discussion around creating a sub committee around Bylaws. Kristin to follow
- 5.3. Request for Senior Membership
 - 5.3.1. Discussion around bylaws and rules.
 - 5.3.2. Motion to charge backcharges of \$50 a year from the inactive status past dues for the past 8 years (\$400) and approval of senior membership status, Mike K., 2nd Ann. Approved.
- 5.4. Reminder, please respond to Betsey's emails for Log creation support
- 5.5. Discussion around Club Age Demographics. Discussion around volunteering challenges. Suggestion around volunteer of the week, BOG's recommendations, binnacle article, volunteer of the week parking spot.
 - 5.5.1. Discussion around using more social media to include younger members.
Can we recruit someone to manage social media for us?

6. **Committee Reports:**

- 6.1. [Refer to separate document on Google drive](#)
- 6.2. House
 - 6.2.1. Poli Construction - will install the skylight when the weather is warm and the roof does not have any snow. This should be done by workday.
 - 6.2.2. Hired painters to stain the siding and paint the trim. Will begin around June 10th. The awning will not be put up until after this is done. They will work around the open club.
 - 6.2.3. Electricity will be turned on in April, Tom will coordinate with Mike K.
- 6.3. Docks
 - 6.3.1. Mike is working and coordinating efforts to do docks

7. **Other Business**

- 7.1. JR Sailing Boat Wash?



- 7.1.1. Elizabeth Langfeldt wants to coordinate a boat wash to support Jr. Sailing. Discussion around coordinating and the structure of this. Can this be coordinated with a weekend event, maybe Family Day? Risks of kids scrubbing boats on an energized dock areas. Can they go around the mooring field and wash boats? What are insurance implications or concerns? Kevin will work with Elizabeth to come up with a proposal to bring back to the board.
- 7.2. New Hire Orientation, end of May, beginning of June. Club surgeon comes in, if House can be available to discuss facilities, Commodore to make an appearance. Club emergency procedure - outdated - we should revisit and update it (Charlie to own). Employment contract for Jr. Sailing in progress. Will be submitting ads in the local news papers. Will incorporate new photo waiver in Jr. Sailing registration contract. Kevin to coordinate with Dana on CPR training for their staff.
- 7.3. Lawn Mowing - Mike is in the process of looking for lawn care service. Tom will speak with Randy about the house work and lawn care changes.
- 7.4. Shed on south side - the following folks met, Tom, Kevin, Charlie, Bob, Bob S. Pierre, Jill B. - discussed the fact that hazardous materials cannot be stored in the Sharpie building. Requested Pierre move it to the docks shed on the south side.

8. **Adjourn**

- 8.1. Motion to adjourn, Mike. 2nd Bob. Approved at 7:28pm