



LCYC Board of Governors Meeting Agenda
Held via remote Zoom meeting
13 May 2020; 18:30 – 23:00

Invited Participants: Charlie Van Winkle (Commodore), Bob Finn (Harbormaster & Vice Commodore), Mike Kerbaugh (Docks & Rear Commodore), Heidi Lessard (Social), James Unsworth (Regatta), Bill Kallock (Junior Sailing Programs), Betsey Dempsey (Secretary & Membership), John Stetson (Stewards), Don Brush (Boats), Jay Heaslip (Treasurer), Gunnar Sievert (Cruising/Boating); Wes Daum (Grounds)

Not Expected: none

Zoom Meeting Access Instructions:

<https://us02web.zoom.us/j/88620496705?pwd=WDFMbzNTbFJsalRrMWZCeng5dis3UT09>

Meeting ID: 886 2049 6705; Password: 041504

Phone access: +1 929 205 6099, 886 2049 6705#, 1#, 041504# US (New York)

1. **Call to Order**
 - 1.1. Called to order
 - 1.2. Approve Minutes from previous (April 8th) board meeting\
 - 1.2.1. Motion to approve: John Stetson 2nd: Betsey Dempsey
2. **Treasure Report /Finances** - Budget (Jay)
3. **Membership** – (Betsey)
 - 3.1. Larry and Jan Sudbay have decided keep their boat on a dock in Burlington. Traditionally a member resignation during the season gets no refund. Member resigned before season began, requesting refund. Have filled mooring. Proposing to keep 5/12^{ths} of dues to cover interim expenses, and transfer mooring commissioning / from new location owner to Sudbay.
 - 3.2. The log is almost complete. Currently at the printer. Was delayed due to virus.
4. **COVID-19 Protocols:**
 - 4.1. LCYC Covid Task Force was put together including Tom Glynn, Heidi Lessard, Bill Kallock, John Stetson and James Unsworth. Communication will be on a regular, frequent basis. Task force members will be helping to determine how the club opening will progress.
 - 4.2. Status of Executive Order – as of this writing groups of 10 or less are now allowed, state parks, golf, tennis, skate parks are open, outdoor rec businesses (bait & tackle) can open for takeout. Pools, beaches, campgrounds & marinas are to remain closed, so that is us.
 - 4.3. Member Safety-Discussion around requiring anyone entering the club to sign in for purposes of virus tracing.
 - 4.3.1. Assuming social distance will become the norm, how does the club operate.
 - 4.3.2. Develop Safety operating plan, publish to membership. See draft on Google Drive
5. **Board Discussion / Decision Items:**



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- 5.1. **Proposals soft opening** – Assuming we are going to move forward with availability of the club this summer. Each month the club will be looking 4 weeks ahead before planning any social events.
- 5.2. **Regatta**
 - 5.2.1. We will have a 2 week plan for the summer races. Currently, there are no races planned for the next 2 weeks.
- 5.3. **Docks**
 - 5.3.1. Entire main dock installation will take place Saturday. No schedule yet for Junior Sailing docks to be put in. Question remains if they will be put in at all.
 - 5.3.2. Club dinghys will be available for use. One slip may be used for additional dinghys.
 - 5.3.3. Dock social distance protocols / signage to be developed and posted on docks.
 - 5.3.4. Water and power systems will be turned on.
- 5.4. **Stewards**
 - 5.4.1. In the April board meeting we voted to pay the Stewards for up to 75% of their normal wage for the hours they would have worked.
 - 5.4.2. Stewards have a twice daily cleaning protocol added to their scope.
 - 5.4.3. Stewards are willing to work on-site in a variety of capacities.
 - 5.4.4. Stewards will receive a 2 week lead time for decisions.
- 5.5. **Bathrooms**
 - 5.5.1. If the stewards are on site, a bathroom or port-o-let needs to be available for them.
 - 5.5.2. When the bathrooms are able to be opened, they need to be cleaned very well each day and the Stewards could do a light cleaning at the end of the day.
- 5.6. **Club Boats**
 - 5.6.1. If the stewards are on site, and groups of 10 are allowed, then there are no restrictions on the launches.
 - 5.6.2. Boats are mechanically ready to go in the water. Still need cleaning and possible coats of varnish. The Whaler could be put in prior to launches for safety reasons and would not be confused with a launch.
- 5.7. **House & Kitchen (these go hand in hand)**
 - 5.7.1. We must assume if the house is open so is the kitchen. The propane grills will not be available but the charcoal grills are.
 - 5.7.2. A port -o-let can get us by, but the bathrooms might be easier to keep clean.
 - 5.7.3. Propose to keep the house and kitchen closed initially. Discussion on tentatively planning on June 14 to open the house.
 - 5.7.4. We will be canceling all private events at the club for the season.
- 5.8. **Grounds**
 - 5.8.1. Discussion regarding setting up picnic tables around the club in socially distant locations
 - 5.8.2. Seeding is done where damage was done during paving as well as previous damage to grass parking area.
 - 5.8.3. Picnic tables will be repaired.



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- 5.8.4. Crews will be put together to work on the grounds soon.
- 5.9. **Junior Sailing**
 - 5.9.1. 3 options were put together for the season.
 - 5.9.1.1. Option A: Breaking up into smaller groups, staggering starts, taking temperature of campers
 - 5.9.1.2. Option B: Much smaller groups (private lessons) with morning and afternoon sessions. Would charge more per camper.
 - 5.9.1.3. Option C: Cancel program
 - 5.9.2. Option B looks preferable at this point. Sailing docks would have to go in. Discussion around whether Junior Sailing is open to all or to only members this year.
 - 5.9.3. Regattas will be virtual, if kids are interested. These would be free for campers but we would pay for instructor.
- 5.10. **Cruising**
 - 5.10.1. Discussion around options for socializing responsibly during cruising.
 - 5.10.2. Memorial Day cruise depends on various factors including docks.
- 5.11. **Harbor**
 - 5.11.1. Discussion around installing a camera so members can view what is happening at the club at any time.
- 6. **New Business**
 - 6.1. **Board Action Required** - In August of 2019 the board of governors passed a resolution to name the new launch "Bern" for Bernadine Collins. Several people in the club thought people would confuse Bern for Bernie Sanders.
 - 6.1.1. Motion to to modify the name of the launch "Bern" to "Bern C." approve: Mike Kerbaugh 2nd:
- 7. **Committee Reports:**
 - 7.1. https://drive.google.com/open?id=1p_gZGA7rVsZVDYXT_AwI43dAE8ekNvRGQWmnRKgw4Io
- 8. **Meeting Schedule:**
 - 8.1. Next scheduled meeting is May 27th with updates from the Covid Task Force.
- 9. **Adjourn**
 - 9.1. Motion to adjourn: Steve Unsworth 2nd: Mike Kerbaugh Approved at 8:20pm