

LCYC Board Of Governors Meeting

02/21/18

Attending: Joss Besse (Commodore), Kevin Hawko (Junior Sailing Programs), Jean Sievert (Treasurer), Bob Finn (Harbormaster), Ann Clark (Social), Jeff Bourdeau (Boats), James Unsworth (Regatta), Dave Powlison (Communications), Tom Glynn (House), Mike Kerbaugh (Docks), Kristin Knight (Secretary & Membership), Bill Bresee (Stewards & Vice Commodore)

Absent: Lynnea Rosner (Cruising/Boating)

1. Call to Order

Joss Besse called the meeting to order at 6:07 pm

2. Approve Minutes

- 2.1.** January 10, 2018 Minutes - Motion to approve by Mike Kerbaugh, 2nd Ann Clark.
Approved

3. Treasurer's Report (Jean Seivert)

- 3.1.** Motion to approve the Treasurer's Report

3.1.1. January collection of dues and purchased mooring replacement plan, Change of Watch expenses. Operating Surplus was \$44,617, balance of \$37,000 to transfer to the Capital Reserve Fund

3.1.2. Bookkeeper will update the budget for depreciation items. Jean will meet with the bookkeeper on the financial plans and will bring back information on the plans to board by March/April. Bookkeeper has agreed to manage the club payroll via Quickbooks versus the current Paychecks software. Committee chairs that manage payroll will need to coordinate with Jean to obtain employee information. Jean will attempt to get this information out of the Paychecks system before migrating away from it.

3.1.3. The Financial Audit is in process, Jean is available for their needs.

3.1.4. Directory and Officer Policy - board members are required to sign

- 3.2.** Motion to approve Transfer of \$37,049.64 surplus to the Capital Fund - Motion to approve by Mike Kerbaugh, 2nd James Unsworth. Approved

4. Membership Report (Kristin Knight)

- 4.1.** Membership requests

- 4.1.1. Discussion around adding an interview process to the application process to reinforce volunteerism of the club. Kristin will schedule an interview for the first 2018 applicant, the McDonald family.
- 4.2. Request for Senior Member Status – Patti Echelberger - Motion to approve by Dave Powlson, 2nd Mike Kerbaugh, Approved.
- 4.2.1. Ann Clark moves to amend the motion to wave the late fee (\$100), 2nd James Unsworth. Waiving late fee - amendment was made to original motion- Approved
- 4.3. Fred Koch - Resignation - Requesting for his 2018 dues and mooring fees (\$1050) to be reimbursed - Motion to approve by Mike Kerbaugh, 2nd Jean Sievert. Approved.

5. Action Items

- 5.1. Process for selling the old RIB, once replacement has been bought (Jeff)
 - 5.1.1. Discussion around selling the old RIB and advertising via craigslist, or to the membership first. Need to purchase another boat before we will be ready to sell the old RIB.

6. Discussion Items:

- 6.1. Member use of clubhouse for private events – insurance requirements (Tom)
 - 6.1.1. Discussion around what types of insurances are required for members to host private events at the club. Tom investigated that event Insurance can be purchased for around \$110 (\$1M policy, liquor insurance may be an additional cost) which the board agreed was an affordable amount. If any caterers or entertainers are brought in for an event they should also have workman’s comp insurance. Tom recommends we should be requiring members to purchase this type of event insurance and will update the private event application to include language about insurance requirements.
 - 6.1.2. Discussion around if a standard number of guests allowed should be set for a private event. Board agrees we want other members to be able to use the club on those evenings. Tom to bring recommendation of number of guests allowed to March board meeting.
- 6.2. Management of sportboat parking area (south side if south parking lot) (Bill, Joss)
 - 6.2.1. Joss presented proposal to manage sportboat parking area, including a \$100 annual fee. Discussion followed around managing sportboat parking similar to how we manage moorings in the harbor. This would require a Rule change.

- 6.3. Speaker series – addition of Dave Dellenbaugh (Dave)
 - 6.3.1. May 16th, 2018 - practice race was moved, will host seminar instead. Dave Dellenbaugh is a champion sailor who will present for an evening (3 hours). \$35 per person, limiting to 65 people. Sign Ups are open to LCYC members first, then to the general community. LCYC skipper can bring 2 people. Profits should be \$850, 40 people will break even.
- 6.4. Update on membership/bylaw committee progress (Bill)
 - 6.4.1. Membership committee has been meeting to align language and practice when managing members. They have been reviewing Bylaws and looking for opportunities to align our practices. Some minor updates to dry storage, mooring waitlist management process, onboarding new members, communication and process changes. Hoping to make bylaw changes in the fall and rule changes in March.
- 6.5. Use of Google Drive for member applications, progress reports, etc
 - 6.5.1. Discussion around the board being comfortable using the google drive and any concerns about using the google drive. Kristin will provide a demo of the google drive to the BOG in March.
- 6.6. Explore the possibility of repairing the boat launch ramp. James and Jeff will investigate permit requirements.

7. Committee Reports:

- 7.1. Boats
- 7.2. Communications
- 7.3. Cruising
- 7.4. Docks
 - 7.4.1. Mike is organizing thoughts on how to bring up GFI and straight current concerns on the docks, will bring something to the March BOG meeting.
- 7.5. Finance
- 7.6. Grounds
- 7.7. Harbor
- 7.8. House

- 7.9. Membership
- 7.10. Regatta
- 7.11. Junior Sailing
- 7.12. Social
- 7.13. Stewards

8. **Other Business**

N/A

9. **Adjourn**

Motion to adjourn Dave Powlison, 2nd Bob Finn. Approved