

# LCYC Board Of Governors Meeting

05/9/18

**Attending:** Joss Besse (Commodore), Jean Sievert (Treasurer), Ann Clark (Social), Jeff Bourdeau (Boats), Lynnea Rosner (Cruising/Boating), , Dave Powlison (Communications), Tom Glynn (House), Mike Kerbaugh (Docks), Kristin Knight (Secretary & Membership), Bill Bresee (Stewards & Vice Commodore), Michael Clapp (Grounds), James Unsworth(Regatta), Jay Heaslip (Membership Database)

**Absent:** Bob Finn (Harbormaster), Kevin Hawko (Junior Sailing Programs)

## 1. Call to Order

1.1. Joss Besse called the meeting to order at 6:04pm

## 2. Approve Past Minutes

2.1. April 11, 2018 Minutes

2.1.1. Motion to approve Dave, 2nd Jean. Approved

## 3. Treasurer's Report (Jean Seivert)

3.1. Motion to approve the Treasurer's Report.

3.1.1. Motion to approve Ann , 2nd Mike K. Approved.

3.1.2. Beginning June will do individual programs budget to date

3.1.3. Insurance Updates: D&O policy and additional policies have been provided by the insurance company. Will need to attest to the physical property, Jean will need to fix a confusion between two clubhouses and the addition of the Sharpie building

3.1.4. All of the Stewards and Randy have been setup for payroll. Kevin Hawko is working on setting up the Jr. Sailing payroll list

3.2. Motion to approve 2017 tax return submission.

3.2.1. Motion to approve Lynnea, 2nd Mike. Approved.

3.2.2. 2017 Form 990, supporting schedules D and O

3.2.3. Will file on time

## 4. Membership Report (Kristin Knight)

4.1. [Membership Database Changes \(Jay Demo\)](#)

## 5. Action Items

5.1. Dry Sailing Parking Rules - Bill

- 5.1.1. Proposal unchanged from review at April BOG
- 5.1.2. Anticipate 12 spots
- 5.1.3. Expected to go into effect in 2019
- 5.1.4. Previous concerns
  - 5.1.4.1. members having a mooring and a dry sail spot if other members were waiting for a spot
  - 5.1.4.2. Finding spots for sport boat fleet
  - 5.1.4.3. Potential to keep track of members currently using dry storage so can utilize that information to prep dry storage process for next year
- 5.1.5. Discussion around implementing next year, as that will give members advanced notice and allow them to act accordingly
- 5.1.6. Discussion around needing a tie breaker if there are multiple people with both a mooring and a dry storage location who will be chosen to lose a spot. Recommendation to utilize our current process for moorings, which is by least tenure.
- 5.1.7. Discussion around if this should be opened up to power boats. Power boats can be more easily transported versus a sailboat with a mast that requires being taken down and put back up if tailored. In addition the intent is to support sport boat sailing.
- 5.1.8. Bill will bring final language to June BOG for approval
- 5.2. [Volunteer Project Sign Ups](#)
- 5.2.1. Discussion around chairs adding work to spreadsheet so it can be emailed out to the membership in 2 weeks.
- 5.3. RIB Purchase
  - 5.3.1. Motion to Approve the purchase of the RIB from Small Boat Exchange for \$25,000 with an added budget not to exceed 20% over originally allocated \$25,000. Motion Mike K, 2nd Ann, Approved
  - 5.3.2. 14ft 40 horse yamaha, not a center console, console shifted to the starboard side. Doug Merrill helped by reaching out to some others for feedback, which was for a Zodiac 50 horse.

- 5.3.3. Defender, Zodiac with 50 horse with a price of \$24,000 without shipping. John Freeman at Small Boat Exchange to purchase this locally, he provided a price of \$26,000 including delivery.
- 5.3.4. Jeff's recommendation to go through the Small Boat Exchange
  - 5.3.4.1. Expected 6% sales tax, which would add another \$1,560, total of \$27,560

## 6. **Discussion Items:**

- 6.1. Spring Work Day - what went right, what could have gone better
  - 6.1.1. [Workday Attendance](#)
    - 6.1.1.1. 133 family units out of 208 attended
  - 6.1.2. Lessons Learned
    - 6.1.2.1. Docks
      - 6.1.2.1.1. Delayed in getting started based on some of the Dock labelling and some ramp placement.
      - 6.1.2.1.2. Discussed Safety with everyone, keeping folks out of the way for the truck driving up and down the ramp
      - 6.1.2.1.3. Dinghy assignment process could be improved. Discussion to occur in the future.
    - 6.1.2.2.
- 6.2. Lawn Mower Purchase Opportunity
  - 6.2.1. Adam Dansure has a 4 year old 52" John Deere, zero turn lawn mower for \$2,500
  - 6.2.2. Feedback that the current lawn mower is a bit of a rough ride and harder to manage
  - 6.2.3. Zero turn will allow for mowing to occur faster and reduce hours by Randy for mowing
  - 6.2.4. Discussion around concerns of someone being able to drive the zero turn, as it's a challenge to drive compared to a basic mower. Different quality of zero turns based on where purchased.

- 6.2.5. Recommendation to get it checked out at the small engine shop
  - 6.2.6. Joss and Bill B. will do some research
  - 6.3. Upcoming events
    - 6.3.1. New Member Orientation**
      - 6.3.1.1. Due to expected low attendance, will move this to before the Cocktail Party
    - 6.3.2. Cocktail Party**
      - 6.3.2.1. Jean and John White will host--will contact Dave for email blast
      - 6.3.2.2. Ann is all set for the Cocktail Party
      - 6.3.2.3. Date June 2nd Saturday
    - 6.3.3. Boat Show and Family Day**
      - 6.3.3.1. Ann and Christina Family Day
        - 6.3.3.1.1. No meal this year, not been well attended. Lots of snacks, make sundaes on Saturday
        - 6.3.3.1.2. Bringing back paddle boards
        - 6.3.3.1.3. Discussion around if we need music
      - 6.3.3.2. Boat Show & Junior Sailing Tag Sale
        - 6.3.3.2.1. Joss has made a call to Suzanne Johnson
        - 6.3.3.2.2. Joss to contact Kevin Hawko
    - 6.3.4. Playgroup
      - 6.3.4.1. Sunday June 3rd, planting seeds to bring home
- 6.4. Audit Letter
  - 6.4.1. Findings that the book keeper reducing the workload and potential for financial fraud.
  - 6.4.2. Invoice members for initiation fees and dues via Quickbooks. Can potentially use the bookkeeper for this.
    - 6.4.2.1. Continued discussion is needed
    - 6.4.2.2. Concern about the membership chair will still need to manage the fee's and data.
      - 6.4.2.2.1. Enhancements to the database may help with this

- 6.4.2.3. Collecting cash at Social events - discussion among board reiterated that this process is already in occurrence
- 6.4.2.4. Nomination Committee is working to find a new Treasurer for 2019, and will start looking into July/August for replacements

## 7. **Committee Reports:**

- 7.1. Boats
  - 7.1.1. When do the Launches need to go out? First services is May 23rd.
- 7.2. Communications
  - 7.2.1. Dave Dellenbaugh Racing Seminar coming up on Wednesday
  - 7.2.2. Installed shade in top of club house--Dave, Fritz Horton, John Harris
  - 7.2.3. Bob Desorbo. helped with the sounds system, which are now outside and in a box that's painted in the color of the wall. Including a wireless mic.
- 7.3. Cruising
  - 7.3.1. First potluck before Memorial Day, Friday 25th
- 7.4. Docks
  - 7.4.1. Aware of planks that need to be nailed down
  - 7.4.2. Concern about ramp on the dock with the high water
- 7.5. Finance
  - 7.5.1. Drone policy
    - 7.5.1.1. We are covered if a member is flying a drone and it crashes.
    - 7.5.1.2. We are not covered if the club were to pay someone to fly a drone in the area.
    - 7.5.1.3. We may need special approval due to the airport drone fly area.
- 7.6. Grounds
  - 7.6.1. Needs help with communication on the web page to get the volunteers active. An email blast will be sent out in two weeks.
  - 7.6.2. Sport boat fleet would like to cut the ash trees on the south side because when they flower they create a lot of debris. James to do research on if they can.
    - 7.6.2.1. Board is unsure about cutting all of the trees down
- 7.7. Harbor
- 7.8. House
- 7.9. Membership
- 7.10. Regatta
  - 7.10.1. Tracking down the marks which were delivered, they are lost in Boston. James is trying to track them down
  - 7.10.2. Extending the Ramp - Joss has asked someone from the club to look into this.
- 7.11. Junior Sailing

7.12. Social

7.12.1. Workday Stories

7.12.1.1. Tom had the supplies all out for folks to use, kitchen was just for social, it worked really well

7.12.1.2. John Harris helped before, Chris Hathaway also helped. It was nice to see people helping out Social

7.13. Stewards

7.13.1. Asset tagging significantly larger items that are brought to the club. Mike K. & Bill to chat about ideas around this.

8. **Other Business**

NA

9. **Adjourn**

9.1. Motion to adjourn Kristin, 2nd Ann. Adjourned at 8:20pm