



**LCYC Board of Governors Meeting
Held at Beta Technologies
February 13, 2023; 18:30 – 20:00**

- **Invited Participants:** Jill Gagne (Commodore), Betsey Dempsey (Secretary & Membership), Jay Heaslip (Treasurer), Paul Boerman (Harbormaster), Drew Hamilton (Boats), Gene Cloutier (Docks), Ben Durant (House), Jill Burley (Junior Sailing Programs), Bob Turnau (Regatta), John Stetson (Stewards), ~~James Kurfis (Grounds)~~
- **Invited Guests:** Chris Leopold, Robin Jeffers, Doug Merrill

1. **Call to Order**

- 1.1. Call to order at 6:32pm
- 1.2. Approve minutes from the January 9, 2023 meeting.
 - 1.2.1. Motion to approve minutes, 1st: Gene Cloutier, 2nd: Jay Heaslip.
Motion approved.

2. **Commodore Update**

- 2.1.1. Opening Remarks
- 2.1.2. Use of LCYC email addresses
 - 2.1.2.1. Everyone should have one by this evening
- 2.1.3. Headshots for new Board Members needed: Jill Burley
- 2.1.4. Vice Commodore: John Stetson
- 2.1.5. Rear Commodore: Gene Cloutier

3. **Membership**

- 3.1. 2023 Log - Request to chairs for updates to log by March 1.
 - 3.1.1. Schedules received and outstanding
 - 3.1.1.1. VSC Safety Check date TBD
 - 3.1.1.2. Log will be posted to website this year but without member info
- 3.2. Membership application has been revised and is posted on the website.
 - 3.2.1. In addition to other edits, the volunteer requirements are spelled out.
- 3.3. Request for Senior status by Malcolm Willard
 - 3.3.1. Motion to approve Senior status: 1st: Gene Cloutier, 2nd: Ben Durant.
Motion approved.
- 3.4. Volunteer Tracking
 - 3.4.1. Emails will be sent to those who did not fulfill hours.
 - 3.4.1.1. Exemptions have been made on an individual basis by Volunteer Tracking Task Force
 - 3.4.2. Out-of-Area hours required reduced to 4 hours per family unit
 - 3.4.3. Discussion around consequences. Notice needs to be made before Work Day

4. **Treasurer Report - 1/8/2023**

- 4.1. The preliminary budget for 2023 is [here](#). This will be reviewed once more by the FC committee, targeting BOG approval at the March meeting.



- 4.2. The [year end report for 2022](#) is complete. This has been provided to the auditors.
- 4.3. The dues collection process is complete. Here's how we ended up vs the current budget numbers:

Category	2023 Budget		2023 Actual	
OPERATING INCOME:				
Membership Dues to OpEx		95%	As of 2/1/23	
Full	181	\$146,157.50	172	\$138,890.00
Associate	7	\$2,826.25	8	\$3,230.00
Inactive	4	\$190.00	5	\$0.00
Sr.	18	\$4,839.30	17	\$4,570.45
Membership Income				
Late Fees				
Dry Sail Fees		\$700.00		\$700.00
Sub-Total		\$154,713.05		\$147,390.45

- 4.3.1. Here's the breakdown of payment methods:

Payment method	Number	Fees	
Venmo	45		Fees would be 400.16 if paid through QB
Quickbooks payments	65	573.24	
Checks	90		
Voided	10		Resignations/Status change

- 4.4. Work on the 990 tax return has begun.
- 4.5. An error in the Quickbooks setup, prior to my tenure, resulted in an underpayment of our federal unemployment tax from 2018-2021. We were set up as a 501(c)(3), which doesn't pay unemployment tax, we are actually a 501(c)(7), which does. This has been corrected for 2022. We have also paid the back taxes for 2018-2021 in the amount of \$1289.93. We may owe additional interest and penalties. I have peremptorily appealed any penalty.

5. Other Business

- 5.1. Cruising/Boats Update
 - 5.1.1. [Link to Proposed Schedule](#)
- 5.2. Update from the Risk Management Committee



- 5.2.1. Initial meeting held with John Stetson, James Unsworth, Bob Finn, Scott Fewell, Gary Russell, Jill Gagne
 - 5.2.1.1. Risks divided into separate buckets
 - 5.2.1.2. Report will be submitted in March BOG meeting
- 5.3. Communications
 - 5.3.1. Send website info to John Harris. Jason Hyerstay is the “owner” of the website. Doug Merrill is also a point person.
 - 5.3.2. Binnacle Schedule - Proposed: April, June, August, November
 - 5.3.3. Chairpersons should submit articles to Doug Merrill and Jill Gagne. If there is no submission, let Doug know that.
 - 5.3.4. Email Blasts
 - 5.3.4.1. We use email info from the database. If you need an email blast sent out, send info to Doug Merrill. Only one email blast can be sent out per day.
- 5.4. Binnacle Article Submission Request from Emma Hawko
 - 5.4.1. Not recommended for Binnacle. FaceBook page is more appropriate
- 5.5. 2023 Social Update (Chris Leopold and Robin Jeffers)
 - 5.5.1. Retracting and retaining leadership and volunteers has been a problem for the Social committee. This season we have a task force to examine the problems.
 - 5.5.1.1. We determined we should reduce the number of race related events and increase the number of non-race related events, including a Change of Watch event.
 - 5.5.1.2. 3 Chairpersons recommended for Social. A steering committee to recruit volunteers is also recommended.
 - 5.5.1.3. A suggestion is to revise Article 3 regarding appointment of chairs.
 - 5.5.1.4. A software program will be implemented to have volunteers sign up for events -Signup Genius
 - 5.5.1.5. Discussion on adding a Regatta awards ceremony to the Social calendar with the Social committee organizing and regatta committee assisting. Some discussion on possible locations.
 - 5.5.1.6. Discussion around having race fleets responsible for Wed night clean up.
 - 5.5.1.7. Motion to approve Social budget and recommendation to add an Awards Ceremony that Social leads will organize and the regatta committee will assist for 2023: 1st: John Stetson, 2nd: Betsey Dempsey, Motion approved.
 - 5.5.2. [Link to Task Force Recommendation](#)
 - 5.5.3. [Link to Proposed Schedule](#)



6. Committee Reports

Recommended 2023 Social Program

Spring Workday
Opening Cocktail Party
Family Day
Boat Show
Commodore's Potluck
Corn Roast
2 Wednesday Night Burger Burns
1 Wednesday Night Pizza Night
1 Wednesday Oktoberfest
Friday Night Speakers' Potluck Dessert
Ladies Cup Breakfast
Ladies Cup Post Race
Macdonough Breakfast
Fall Workday
Change of Watch



- 6.1. House -
 - 6.1.1. Update on approved project
 - 6.1.1.1. Furniture, flooring, lighting, etc. will be updated in time for Opening Cocktail Party
 - 6.2. Boats
 - 6.2.1. Mooring Puller request will be sent to Finance committee
 - 6.3. Stewards
 - 6.3.1. Update on Stewards
 - 6.3.1.1. Desperately in need of Stewards
 - 6.4. Jr. Sailing
 - 6.4.1. Updates on Instructors
 - 6.4.1.1. Need for instructors and they would like higher wages
 - 6.5. Harbor
 - 6.5.1. Update on Mooring assignment
7. **Meeting Schedule:**
 - 7.1. Next BOG meeting March 13, 2023 @ 6:30 PM - Beta Technologies 1150 Airport Drive South Burlington.
 8. **Adjourn**
 - 8.1. Motion to adjourn at 8:44pm. 1st: Ben Durant, 2nd: Gene Cloutier. Motion approved.